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| **Parish safeguarding induction for new volunteers and workers** | **Date and Signature** |
| **Name of Parish** |  |
| **Volunteer/workers Name** |  |
| **Role/title** |  |
| **Start Date** |  |
| **This role is/is not subject to a DBS (delete as appropriate)**  **Date of DBS certificate (if required for the role)** |  |
| **Job description/role outline received by worker/volunteer** |  |
| **This role is subject to the following training**  **C0, C1, C2, S1 (delete as appropriate)** |  |
| **Date and type of training undertaken** |  |
| **How/where to access House of Bishops’ safeguarding policies and practice guidance and Diocesan safeguarding practice guidance** |  |
| **Name of line manager** |  |
| **Named persons to whom any safeguarding concerns are referred** |  |
| **Your Parish Safeguarding Officer is** |  |
| **Code of conduct for individual workers given** |  |
| **Accident/ Incident book located** |  |
| **Important telephone numbers given or can be located** |  |
| **Where to locate registration documents and emergency contact details for children** |  |
| **Name and contact details of Diocesan Safeguarding Team** |  |
| **Copy of the pocket size safeguarding card (quick reference guide)** |  |
| **Fire evacuation procedure (safety of children and other vulnerable groups)** |  |
| **Where to locate parish safeguarding noticeboard and documentation** |  |

**Approved by the Safeguarding Executive Committee 13th February 2019**